XXX-XXX-XXXX www.xxxxxx.com	5		READ YOUR	-			
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## BUDGET STATEMENT GUIDE 0 Account Number: Your account number for reference and account inquiries. Due Date: Date your payment must be received by your propane Ø company. Payments received after this date are subject to a late charge. 6 Invoice Date: The date this invoice was prepared. Payments received or services rendered after this date are not reflected on this invoice. 4 Service Address: the location where propane was delivered and/or propane services were received. 6 Account Information Box: Provides an overview of account activity a. **Previous Balance:** The account balance amount from your last invoice. Payments: Any payment made since your last invoice. Please note b. this amount only reflects payments received as of the invoice date. c. Adjustments/Credits: Any adjustment to your account such as credits, coupons, or late fees. d. New Charges: The new charges to your account from a delivery, service, or installation. Details of the amount listed in the new charges box can be found under the Account Activity section. Account Balance Due: The total outstanding balance on your e. account. This amount includes previously billed amounts for which payment has not been received. Minimum Amount Due (Monthly Budget): The minimum amount f. due on your account is your Monthly Budget Payment amount from your SmartPay or AmeriGuard contract. Account Activity: Detail of charges for last delivery or service. 6 0 Important Messages: Messages regarding your account activity. 8 Contact Us & Payment Options Section: Contact information for your local office and our online billing and automatic payment information. Total Amount Enclosed: enter the amount you are enclosing as payment. 0 You do not have to complete or return this stub if you are paying online or by phone. 0 Address Correction: if your address has changed, check this box and update your information on the reverse side. Ð Remittance Address: be sure this address shows through the window envelope. P Reverse Side of Invoice: please review the reverse side of your invoice for important safety information, definitions and payment terms.